

28 May 2019

Presiding: Jessica Torres

Attending: Anna Murray, Clayton Gentilcore, Bev Johnson, Vik Cherupally, Ayse Eren, Kurt Russel, Weilee Wu, Xiao Lu, Carly Battistoni, Apurva Pradhan, JT Turnley

1. Jess and Bev spoke to Conferences/Symposium Updates
 - a. Used to charge 10% of total revenue → now 12.5% (cover everything)
 - b. Other option is 4% fee, only get one fee for all registrants, no discounts, refunds or transfers, no registration assistant, and no name tags/badges/ribbons
 - c. Last year
 - i. Only printed name tags
 - ii. Handled website
 - iii. \$820
 - iv. Have breakdown of last year's revenue; Bev will provide later
 - v. Never used registration assistant before
 - d. Can make additional reps same price
 - e. Name tags/Ribbons
 - i. Apurva handles them
 - ii. Ribbons can be handled
 - iii. Can print our own
 - iv. Apurva can handle it
 - f. Registration assistant could help for walk-ins
 - i. No one has walked in before
 - ii. Potentially could happen
 - g. Money has to go through Conferences
 - i. No one can do walk-ins
 - h. Is it worth 8.5% of revenue from Symposium?
 - i. Equivalent of two people paying full price
 - ii. Not expecting any impromptu shows
 - i. Jess' Pitch
 - i. Potentially new companies being free
 - ii. Prior companies \$500 for each person
 - iii. Take 4%
 - iv. We make name tags/ribbons
 - j. Discussion on Pitch
 - i. Expecting 10-20 firms
 - ii. Local and new companies can come free
 - iii. Make free for people no one come from 3-5 years' lack of attendance
 - k. Only giving 4%
2. Symposium Speakers
 - a. Cook Biotech
 - i. Michelle Chukta (no PhD)
 - ii. Annie Schreiber (no PhD)
 - iii. Umesh Patel (Morgan supports); first choice

- iv. Michael Hiles
 - b. Any other ideas?
 - c. Kurt spoke to Ribeiro
 - i. Most people Ribeiro knows are very high up in their organizations
 - ii. This event will be secondary for them
 - iii. Jess will speak
- 3. Updates from Jess
 - a. Bev will reserve rooms
 - b. Planning to use same caterers
 - c. Mixer
 - i. Had at Purdue Room
 - ii. Right next to Preston's with Open Bar
 - iii. Gave all representatives and students two drink tickets
 - iv. Didn't have tickets for dinner
 - v. Anna coordinating Mixer; Bev can forward information, etc.
 - vi. Bev can send menus, etc.
 - vii. Dinner at Columbia Room
 - d. Create a target schedule of events for year before next meeting
 - i. Create goals (not solid)
 - ii. Can help with monthly plans
 - iii. Hopefully for July
 - e. GSAC
 - i. Yearly theme: mental/physical health
 - ii. Ideas: CoRec workshops, yoga/meditation, building relationships
 - f. Need to make new GSO poster for display
 - i. GO VIK!!
 - g. Vik has received GSO FB, Twitter, and website
 - h. Vik will be gone next week
 - i. Weilee will do minutes
 - i. Want to set up first year mentor/mentee program; get it going before everyone moves to Lafayette
 - j. BiolerExpress cards can give access to campus dining facilities without processing reimbursements
 - k. GSO pictures next week!
 - i. Contact Vik if you want your picture replaced
- 4. Everyone's Updates
 - a. JT
 - i. Summer II intramurals coming up
 - 1. Kickball, 3v3 outdoor soccer
 - 2. \$10/team for each league
 - b. Apurva
 - i. Going through lesson plans for Murdock
 - 1. Going to see how to improve/modify
 - ii. Want to do events over summer

1. Having kindergartners do experiments
2. Engineering for Girls
- iii. Carly
 1. Spoke to Dr. Liu for industrial reps; said to talk to Bill Clar
- iv. Xiao
 1. Tried to talk to Aditi
 2. Need to contact again about poster session
 3. Only need title to print
 4. Will contact building people
- v. Weilee
 1. FY reps some edits to incoming student document
 2. Created tables
 3. Updated Restaurants and supermarkets
 4. Bars
 5. Want to add stuff to send out documents
- vi. Kurt
 1. Created excel sheet in his drive folder of his ideas
 2. He did preliminary budgeting as well
 - a. THANKS KURT!! :D
 3. Discussion about necessity of Pint Nights
 - a. Can get very expensive very quickly
 - b. Drives up costs and leaves money for other events
 - c. How many Pint Nights do we want to do?
 - d. Can make cheaper with limiting food provided
 - e. Could increase to three Pint Nights
 - f. People can be disappointed by lack of food if we nix a whole dinner from event
 4. Alcohol
 - a. University funds cannot go to alcohol
 - b. Do we want GSO to touch alcohol stuff for PR reasons
 5. Are these events open to non-ChemEs?
 6. Most events are to ChemEs
 7. Kurt thinking about covering canoes for Cabrewing
 - a. Can make it a GSO event
 - b. Morgan will probably nix it from GSO schedule but will try regardless
 - c. Liability issues potentially...
 8. Funding +1s okay; beyond not the best idea
 9. How to integrate international students into larger department community events
 - a. Any ideas?
 - b. Rock climbing in past worked
 - c. Talk to Kurt about ideas regarding this
 10. Could add Orchestra/fine arts in Winter

- 11. Block Party
 - a. Does anyone know where we could host it?
 - b. House/apartment clubhouse
 - c. Last resort: Jess **could** host
 - d. Renting clubhouse costs money
- vii. Ayse
 - 1. Suggested Chris Burcham from Eli Lily for Symposium Keynote Speaker; suggested by Joe Oliva
 - 2. Sign and return reimbursement forms
- viii. Vik
 - 1. Will talk to Jess about brochure
- ix. Bev
 - 1. No additional updates
- x. Clayton
 - 1. Will meet with Blake to talk about position
 - 2. Qual rubric in Student Advocacy folder
 - 3. Feedback related
 - a. On GSO website
 - 4. Will talk about GSAC with Jess and Blake
- xi. Anna
 - 1. With Apurva, talked about outreach
 - 2. Food bank, Arbor Day (sustainability), canned food drive, clothing drive
- 5. Scheduling things: coordinate with Kurt because he has lots and lots of ideas!!
 - a. Calendar